



## **Agenda EATEL General Assembly**

***29 September 2010, Barcelona, Spain***

**Participants:** Peter Scott (OU, chair), Fridolin Wild (OU, treasurer), Eelco Herder (L3S, minutes), Tomaz Klobucar (JSI), Sylvana Kroop (ZSI), Joris Klerkx (KULeuven), Volker Zimmermann (IM-C), Andreas Schmidt (FZI), Ralf Klamma (RWTH), Christian Voigt (ZSI), Peter Sloep (OUNL), Stefanie Lindstaedt (Know-Center), Abelardo Pardo (VC3U Spain, guest), David Massart (European Schoolnet), Katherine Maillet (INT), Vana Kamsiou (Brunel), Martin Wolpers (FHG FIT), Paul Lefrere (OU), Marcus Specht (OUNL), Fabrizio Giorgini (Exact Learning Solutions)

### **1. Opening of the EATEL Meeting**

The meeting was opened at 18:14 by the chair of EATEL, Peter Scott

### **2. Check that the GA can make decisions**

The participants represented 15 institutions or individuals in total. EATEL currently has 70 individual members and 13 institutional members, which means that a quorum of 20% (17 representatives) should be present: this quorum has not been reached. Therefore the GA cannot make decisions.

### **3. Report of the Managing Committee**

Peter Scott provided an overview of the activities of EATEL: support of the ECTEL conference, events for PhD students, meetings, SIG activities (see agenda point 5) and the offering of the FlashMeeting videoconference service to its members (which currently hosts nearly 1000 meetings per month).

As mentioned before, EATEL has 83 members, of which 13 institutional members. During the last year, we had 10 additional individual subscriptions and 1 institutional subscription. It is known that some registered members are not involved anymore; the secretary Eelco Herder will liaise with these persons clean up the membership list. It was remarked that the billing process is not optimal: several requests for a revised bill have not been processed thus far. Fridolin Wild will address this issue.

One member cancelled his membership, as he did not see any benefits in being a member. The chair acknowledged that EATEL should more actively involve and inform its members: "There are many things that we support, but we definitely failed in communicating this effectively enough". We received a request to revise the listing of EATEL activities on the registration Web page.

### **4. Report of the Auditors**

Financial officer Fridolin Wild presented and explained the incomes and expenses of the last year (see the slides attached to these minutes). As reported last year, we are

only required to report to the German Tax Office every two year, the next report will be due next year.

In reaction to the supposedly relatively high costs associated with our bank account, it was suggested to change bank. Fridolin Wild responded that the current bank (the Sparkasse) had the best offer at the time the association was created; he will investigate further alternatives.

## **5. Report of the SIGs**

### **a. Professional Learning (Martin Wolpers)**

The Professional Learning SIG has broadened its scope to include social data and usage data. Focus of last year's activities was on setting up additional funding for events and other activities related to professional learning; these efforts have not succeeded and will be continued next year.

### **b. Summer School 2010/2011 (Katherine Maillet)**

The Summer School 2010 took place in June in Orhid. Out of 65 applications, 49 participants were selected. The overall figures and responses from both students and teachers are very positive. (see slides). On behalf of EATEL, the board thanks the organizers for donating their time and efforts to this successful activity.

### **c. Roadmap / Forecasting Activities (Vana Kamtsiou)**

This year's focus was on the development of the iCoper roadmap. In this context, two events have taken place and a third event is planned. There has been considerable progress.

## **6. Election of New EATEL Officers (see Call for New Officers below)**

The chair, Peter Scott, and the vice chair, Wolfgang Nejd, both acknowledge that they cannot invest the time needed for effectively chairing the association and for initiating new activities. A call was sent out for nominating new officers. Two nominations have been received (both nominations stem from the current chairs): Katherine Maillet (chair) and Martin Wolpers (vice chair).

The process will be communicated shortly after the GA. Both candidates shortly introduced themselves and elaborated on their plans for EATEL. In summary, both candidates aim to stimulate more active involvement of its members, to make all contributions and activities more visible within and beyond EATEL, to ensure a more thorough financial plan, and to seriously rethink the direct membership benefits (regular newsletters, subscription to a journal together with the membership).

As the GA did not reach the required quorum, elections will take place electronically.

## **7. Organization of ECTEL 2011**

We received one bid from the University of Cyprus (for 2011 and one more bid from the IM-C for 2012). Further bids will be acquired through direct personally addressing possible parties, e.g. Vana Kamtsiou. The decision which bid to accept will be delayed and another deadline will be communicated.

There was a short discussion on whether EATEL could and should share revenues or losses of the ECTEL conferences. Martin Wolpers stressed that this is not possible, as

ECTEL is legally not an EATEL event. The official organizers of the conference are those who manage the EC-TEL account and are responsible for income and costs. This can be changed, though, but it requires a tremendous effort and several changes (also to the constitution) and there is some risk involved.

**8. Any Other Business**

There was no other business to discuss. The meeting closed at 19:15.