

EATEL General Assembly: 22 September 2011 at 18:00

(during the EC-TEL 2011 Conference in Palermo)

<http://www.ea-tel.eu/>



Katherine Maillet (Telecom and Management SudParis, *chair*), Martin Wolpers (Fraunhofer, *vice-chair*), Fridolin Wild (Open University, *treasurer*), Ivana Marenzi (L3S, *minutes*).

Abelardo Pardo (Carlos III University of Madrid), Stefanie Lindstaedt (Know-Center), Ulrik Schroeder (RWTH), Tobias Ley (University of Tallinn), Ralf Klamma (RWTH), Wolfgang Nejd (L3S), Wolfgang Reinhardt (University of Paderborn), Volker Zimmermann (IMC), Erik Duval (KUL), Katrien Verbert (KUL), Hendrik Drachslar (OUNL), Audrey Cooke (Curtin University), Lars Müller (FZI), Christian Glahn (OUNL).

Agenda

1. Opening
2. Report of the Board, including last year's activities, ongoing and future work
3. Report of the Special Interest Groups
4. Board election: secretary and treasurer (*)
5. EATEL processes for membership and SIG acceptance
6. Organization of EC-TEL 2012 and ECTEL organization process
7. Collaboration EATEL and TELEARC
8. Any other business

1. Opening

Katherine Maillet

EATEL has been very active in the past year. The ECTEL Doctoral Consortium and the JTEL Summer School went very well. The ECTEL Conference is very successful with about 200 participants.

2. Report of the Board, including last year's activities, ongoing and future work

Katherine Maillet

- The EATEL board has been organizing regular board meetings since November 2010. The idea is to dedicate each meeting to a specific topic. All members of EATEL are invited to join.
- The board has been discussing ways to formalise some of the association's internal processes, for example the processes for creating SIGs, managing ECTEL, or allocating budget have been discussed and improved. The board has drafted a first set of processes which will be discussed in one of the upcoming virtual board meetings.
- The board investigated the possibilities for an EATEL house journal, thus far without concrete outcomes.

- Apart from FlashMeeting, other membership benefits are being discussed such as offering BSCW services for EATEL members.
- EATEL is planning to create a secure dedicated server to host the association's website. The association plans to offer space for TEL-related projects to share the results of projects that are over. EATEL also plans to consolidate its mailing lists and host them on the dedicated server.
- EATEL members will have reduced registration fees to attend ECTEL. This policy was applied for ECTEL 2011.
- There is a new Special Interest Group, DataTEL, initiated by Hendrik Drachsler (OUNL). The goal of this SIG is to stimulate the collection and usage of various datasets for learning analytics and TEL-focused recommender systems. The SIG will also focus on the legal and ethical issues regarding public datasets.
- The DataTEL SIG (and other future SIGs) will be given an initial budget of 500 EUR for travel expenses and other relevant costs. The DataTEL SIG hosted the ECTEL 2011 opening cocktail party during which Hendrik Drachsler and Katrien Verbert introduced the SIG to the TEL community.
- We plan to establish a Scientific Advisory Board this year
- There will be regular GA meetings via Flashmeeting, last Friday each month at 14:00 (see upcoming dates at the end of the minutes). Participants asked to get the dates and agenda points well in advance.

Finances: report 2010, billing 2011

Fridolin Wild

- Financial overview (from year 2008 to 31-12-2010 – slides available separately)

The EATEL members attending the GA were asked to relieve the Board for 2010, based on the Activity Report and the Financial Overview. All participants voted in favor, none voted against.

- We need to come up with good ideas for activities with which we can earn money
- *Ralf Klamma* asked about the amount of the membership fees and an account of the status of membership.

3. Report of the Special Interest Groups

Martin Wolpers

The standard annual budget for the SIGs is € 500, if they need more, they can negotiate with the Board

JTEL Summer School 2011 – the SIG provided statistics on participation of the Summer School (64 applications, 42 participations, 23 lecturers and organizers) and officially thanked the sponsors (€550 to sponsor one student). 18 projects and organizations officially sponsored the summer school. EATEL contributed €5.500 to the scholarship fund. Katherine reported on the summer school at the virtual GA meeting held July 8th. Slides from the report can be found on the EATEL website.

ProTEL – Martin and Stefanie started organizing SIG activities in the UK – online discussions and workshops every 3 to 4 weeks. They might consider organizing these kinds of meetings in other countries.

Data TEL – Hendrik Drachsler introduced the SIG during the virtual GA meeting held July 8th, 2011.

Roadmap – This SIG joined the TELmap Support Action for mapping the landscape of current EU TEL projects. EATEL members are invited to enroll new projects.

Fridolin Wild suggested to create a new SIG, TelVIS (<http://www.teleurope.eu/telvis/>), as a follow-up to the ADVTEL workshop at ECTEL 2011.

4. Board election: secretary and treasurer

Martin Wolpers and Stefanie Lindstaedt

The positions of Secretary and Treasurer are vacant. Fridolin Wild is willing to continue his position as Treasurer. Eelco Herder is willing to continue his position as Secretary, but supports candidacy of Wolfgang Reinhard (Paderborn University).

As the quorum for voting was not reached, the elections will take place electronically. An announcement will be sent out in October 2011.

5. EATEL processes for membership and SIG acceptance

Fridolin Wild

The workshop on Enhancing Learning with Ambient Displays and Visualization Techniques (ADVTEL) held in conjunction with our annual EC-TEL conference, stipulated interest to possibly establish a special interest group on Visualization in TEL (TELVIS).

As a first step and following the good practice of DataTEL, an open group on TELeurope.eu will be established and if the group is actively used and members join, they will move forward and propose to establish a new special interest group. (*Fridolin Wild, Erik Duval, Ralf Klamma*)

<http://www.teleurope.eu/telvis/>

6. Organization of EC-TEL 2012 and ECTEL organization process

Next year's ECTEL Conference will be held in Saarbrücken in the 3rd week of September. The general chair will be Carlos Delgado Kloos. Program Chairs: Stefanie Lindstaedt and Andrew Ravenscroft.

Katherine Maillet: All local organizers of ECTEL should consolidate their mailing lists for better communications.

Martin Wolpers: once EATEL has a secure dedicated server, it could host the Website for EC-TEL 2012. The current domain name (www.ec-tel.eu) can be link to the new location.

Suggestions from the audience for innovative formats: IT slam, prototypes, attract industrial companies to join

7. Collaboration EATEL and TELEARC

Collaboration with TELARC: the Alpine Rendez-Vous 2011 was supported by both EATEL and Telearc. Other initiatives include the cross-promotion of the Telearc Open Archive, the TEL Dictionary and events organized by either one or both associations. Both organizations have agreed to display the other TEL association's logo on their website.

8. Any other business

None

**Tentative dates (and topic suggestions) for the monthly GA's via
FlashMeeting (announcements will be sent out before each meeting)**

- September 30, 2011
- October 28, 2011 (processes, EATEL server, mailing list)
- November 25, 2011 (TELARC, treasurer report, BSCW)
- December 23, 2011
- January 27, 2012 (collaboration space for project results)
- February 24, 2012
- March 30, 2012
- April 27, 2012
- May 25, 2012
- June 29, 2012
- July 27, 2012
- August 31, 2012
- September 20, 2012